

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to an existing contract with **CLEARResult Consulting, Inc.** for **EWEB's Residential LED Retail Buy-Down Program.**

Board Meeting Date: April 7, 2015
Project Name/Contract#: Residential LED Program/PSC #2401
Primary Contact: Mark Freeman Ext. 7061
Purchasing Contact: Tracy Davis Ext. 7468

Action Requested:	
<input type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input checked="" type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:
Original Contract Amount: \$ 126,000 (forecast for one year)
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: N/A %
Amount this Request: \$ 770,000 (forecast for two years)
Resulting Cumulative Total: \$ 896,000 (estimated over 3 years)

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:
Method of Solicitation: Sole Source exemption
If applicable, basis for exemption: ORS279B.075 and EWEB Rule 3-0275
Term of Agreement: October 23, 2014 – March 31, 2017
Option to Renew? Yes, for three additional years
Approval for purchases "as needed" for the life of the contract Yes

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input checked="" type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

NARRATIVE:

The Board is being asked to approve an increase to an existing contract with **CLEARResult Consulting, Inc.** for **EWEB's Residential LED Retail Buy-Down Program.**

The Simple Steps, Smart Savings program, sponsored by BPA, currently provides regional coordination for retail promotion and tracking of CFLs, LEDs, lighting fixtures, showerheads, advanced power strips, and is being expanded to include appliances. The program includes delivery options for direct install, direct mail, retail buy-down, and bulk purchase to assist NW utilities with program delivery. EWEB is currently utilizing the LED and LED fixtures promotions.

Through a competitive process in November 2014, BPA awarded a new contract to CLEARResult Consulting to manage the Simple Steps program for five years, beginning April 1, 2015. Utilities may participate by signing a contract directly with CLEARResult Consulting. Staff recognizes CLEARResult Consulting to be a sole-source provider of these services since they are the BPA approved consultant for the program.

EWEB's original contract amount of \$126,000 covered the period of January 2014 to March 2015 during BPA's prior agreement with CLEARResult Consulting. The requested increase of \$770,000 is based on new EWEB sales forecasts for the period April 2015 to March 2017, during BPA's new agreement with CLEARResult Consulting. Program costs paid to CLEARResult Consulting are forecasted to be reimbursed by BPA with \$1,550,000 over the initial two-year contract period, under the EWEB/BPA Energy Conservation Agreement.

ACTION REQUESTED:

Management requests Board approve an increase to an existing contract with **CLEARResult Consulting, Inc.** for **EWEB's Residential LED Retail Buy-Down Program.** Funds for these services were budgeted for 2015, and will be budgeted annually. BPA will reimburse EWEB 100% of the costs under the EWEB/BPA Energy Conservation Agreement.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____