

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **General Pacific, Inc.** for the purchase of deadfront padmounted switchgear 15kV.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: February 17, 2015

Project Name/Contract#: Deadfront Padmounted Switchgear 15kV/061-2014

Primary Contact: Mel Damewood Ext. 7145

Purchasing Contact: Sarah Gorsegner Ext. 7163

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$365,000

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$365,000 over 5 years

Resulting Cumulative Total: \$365,000 over 5 years

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: February 17, 2015-February 16, 2016

Option to Renew? Yes, renewable annually up to 5 years total.

Approval for purchases "as needed" for the life of the contract Yes

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new contract with **General Pacific, Inc.** of Portland, Oregon for the purchase of 15kV deadfront padmounted switchgear on an as needed basis.

EWEB requires deadfront padmounted switchgear for use in EWEB's underground electric distribution system. Padmounted switchgear contains load break switches for sectionalizing the main line feeders and contains fuses for circuits tapping off of the feeders to prevent a fault on the tap circuit from tripping the feeder offline. The deadfront design minimizes the arc flash exposure to operating personnel for added safety. On Dec. 5, 2014, an Invitation to Bid was issued in order to establish a price agreement for the purchase of deadfront padmounted switchgear. The solicitation was reviewed by thirteen companies. Three bids were received and evaluated; General Pacific Inc. was determined to be the lowest responsive and responsible bidder.

Historical procurement data suggests that the total contract amount will be approximately \$365,000 over the total five-year period. The actual total dollar amount, however, is unknown and may be more or less than that estimated volume. Purchases will be based on need and not on any specific annual quantity. The annual cost will be within the amount budgeted for that specific year.

If approved, staff will purchase required deadfront padmounted switchgear at the established prices over the life of the contract. The contract is for one-year with the option to renew for four additional one-year periods.

ACTION REQUESTED:

Management requests Board approve a new contract with **General Pacific Inc.** for the purchase of deadfront padmounted switchgear on an "as needed" basis. Funds for these purchases were budgeted for 2015 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____