

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **Cable Huston, LLP** for **Special Counsel Legal Services**.

Board Meeting Date: November 4, 2014

Project Name/Contract#: Special Counsel Legal Service
#012-2014

Primary Contact: Frank Lawson Ext.7621

Purchasing Contact: Sandra Hahn Ext.7163

Action Requested:

- Contract Award
- Contract Renewal
- Contract Increase
- Other

Contract Amount:

Original Contract Amount: \$3,200,000 / 5 years

Additional \$ Previously Approved: N/A

Invoices over last approval: N/A

Percentage over last approval: N/A

Amount this Request: \$3,200,000

Resulting Cumulative Total: \$3,200,000 / 5 years

Funding Source:

- Budget
- Reserves
- New Revenue
- Bonding
- Other

Contracting Method:

Method of Solicitation: Formal Request for Proposal

If applicable, basis for exemption: N/A

Term of Agreement: Nov 4, 2014 to Nov 3, 2015

Option to Renew? Yes, up to 5 years maximum

Approval for purchases "as needed" for the life of the contract: Yes

Form of Contract:

- Single Purchase
- Services
- Personal Services
- Construction
- IGA
- Price Agreement
- Other

Narrative:

The Board is being asked to approve a new contract with **Cable Huston, LLP** for the purchase of special counsel legal services on an as-needed basis.

In July 2014, staff issued a formal Request for Proposal for the provision of special counsel legal services for four "Areas of Practice" including Environmental/Hydro Licensing, Water Rights and Wholesale Water Purchase Agreements, Power Supply, and Power Trading/Risk Management. All Proposers were invited to submit proposals for one or more Areas of Practice. Eight proposals were received. Cable Huston of Portland, Oregon was the highest ranked proposer that met all requirements for Environmental/Hydro Licensing, Water Rights and Wholesale Water Purchase Agreements, and Power Supply. They will be issued a secondary contract for Power Trading/Risk Management for their subject matter expertise in the State of Oregon.

Historical data indicates that the total contract amount will be approximately \$3,200,000 over a five-year period. The actual total dollar amount, however, is unknown and may be more or less than estimated.

If approved, staff will procure special counsel legal services at the established fees over the life of the contract. The contract is for one year, with options for renewal for up to five years.

ACTION REQUESTED:

Management requests Board approve award of a contract to Cable Huston, LLP for the provision of special counsel legal services on an "as-needed" basis. Funds for these services were budgeted for 2014, and will be budgeted annually thereafter.

SIGNATURES:

Project Coordinator: _____
Lisa Atkin

LT Manager: _____
Frank Lawson

Purchasing Manager: _____
Gail Murray

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____