

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **CYME International T&D (CYME)** for **Distribution Analysis Engineering Software and integration services.**

Board Meeting Date: May 6, 2014
Project Name/Contract#: RFP 030-2013/DEAS
Primary Contact: Mel Damewood Ext. 7145
Purchasing Contact: Tracy Davis Ext. 7468

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:
Original Contract Amount: \$146,000
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: N/A %
Amount this Request: \$146,000
Resulting Cumulative Total: \$146,000

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:
Method of Solicitation: Request for Proposal
If applicable, basis for exemption: N/A
Term of Agreement: May 7, 2014 to October 31, 2014
Option to Renew? No
Approval for purchases "as needed" for the life of the contract No

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input checked="" type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

NARRATIVE:

The Board is being asked to approve a new contract with CYME who will provide a software solution to assist EWEB Electric Engineers in maintaining an up-to-date electrical system model, in order to analyze EWEB's distribution system.

EWEB currently does not have a distribution system model and analysis on the entire electric distribution system cannot be conducted. Having a current and holistic analysis model of the electrical distribution system will provide the ability to optimize EWEB's system to minimize losses by balancing the load between feeders and phases, and enhance reliability through better protective device coordination.

In February, 2014, staff issued a Request for Proposal (RFP) for a solution. Three proposals were received and after evaluation, and CYME, located in Quebec (a subsidiary of Eaton Corporation of Ohio), was determined to be the highest ranked proposer based on evaluation criteria outlined the RFP.

ACTION REQUESTED:

Management requests Board approve a new contract with **CYME International T&D** for **Distribution Analysis Engineering Software and integration services.** Funds for these services were budgeted for 2014.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____