

# EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **West Yost Associates** for consulting services for the **2014 Water Master Plan Update**.

Board Meeting Date: January 7, 2013  
Project Name/Contract#: 2014 Water Master Plan Update  
Primary Contact: Mel Damewood Ext. 7145  
Purchasing Contact: Guy Melton Ext. 7426

**Contract Amount:**  
Original Contract Amount: \$ 410,000  
Additional \$ Previously Approved: \$ N/A  
Invoices over last approval: \$ N/A  
Percentage over last approval: N/A %  
Amount this Request: \$ 410,000  
**Resulting Cumulative Total:** \$ 410,000

**Contracting Method:**  
Method of Solicitation: Request for Proposals No. 055-2013  
If applicable, basis for exemption: Not Applicable  
Term of Agreement: January 8, 2014 to December 31, 2014  
Option to Renew? Yes

Approval for purchases "as needed" for the life of the contract? No

<b>Action Requested:</b>	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other
<b>Funding Source:</b>	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

<b>Form of Contract:</b>	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input checked="" type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

The Board is being asked to approve a new contract with **West Yost Associates** for consulting services for the **2014 Water Master Plan Update**.

In November 2013 a Request for Proposals was issued for consulting services for EWEB's 2014 Water Master Plan Update. Three proposals were evaluated based on the criteria established in the RFP. Proposals were received from CH2M Hill, Inc. of Corvallis, OR, HDR Engineering, Inc. of Portland, OR, and West Yost Associates of Eugene, OR. West Yost Associates was determined to be the highest-ranked proposer.

West Yost Associates will complete EWEB's 2014 Water System Master Plan update which will include updating system demand projections, completing an evaluation of EWEB's transmission mains, completing a base level and upper level system operation optimization study, reviewing existing design criteria and regulations, evaluating EWEB's distribution system, completing a system resiliency plan, and developing a new 20 year Capital Improvements Plan.

## ACTION REQUESTED:

Management requests Board approve a new contract with **West Yost Associates** for consulting services for the **2014 Water Master Plan Update**. Funds for these services were budgeted for 2014 and will be budgeted annually.

## SIGNATURES:

Project Coordinator: \_\_\_\_\_

LT Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_